

New Employee Orientation and Basic Safety Training Topics

MTU OSHS 3/3/03

- New employee safety orientation
 - Emergency phone numbers
 - Emergency reporting procedures
 - Emergency evacuation procedures
 - School closure and emergency notification procedures
 - Medical emergency procedures
 - Injury reporting
 - Hazard reporting
 - Location of MSDSs
 - Safety assistance resources
 - Employee MIOSHA rights
- Safety awareness & University safety policy
- Safety responsibilities
- University safety manual & compliance programs
- Housekeeping
- Ladder safety and fall prevention
- Slip/trip hazards and walking on icy surfaces
- Safe lifting and material handling
- Repetitive stress disorders
- Electrical safety
- Building safety systems
- Job hazard evaluation
- Accident investigation (employee or supervisor version)